



French Camp McKinley Rural Fire Protection District
BOARD OF DIRECTORS

REGULAR BOARD MEETING MINUTES

Tuesday, January 23, 2024, at 6:00PM
310 E French Camp Road, French Camp, CA 95231



Directors Present: Chair Philip George, Vice Chair Larry Lee, Gloria Murphy, Daniel Rego
Directors Absent: Rosemire Zanini
Staff Present: Fire Chief Marty Cornilsen, Deputy Chief Jason Fullmer, Monica Hofstad

I. CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:52 PM

- A. Pledge of Allegiance
- B. Approval of Minutes from December Regular Board Meeting
 - ▶ Motion by Lee to approve minutes. Seconded by Rego. Motion carried.
- C. Approval of January Agenda
 - ▶ Motion by Murphy to approve agenda with updated meeting date and addition of VI.F. Approve payments over A/P limits. Seconded by Rego. Motion carried.

II. PUBLIC COMMENTS: NONE

III. CHIEF'S REPORT

- A. Fire Incidents – Fullmer reviewed the December *Monthly Fire and EMS Major Incident Report*. There were 109 incidents.
- B. Response Times – Fullmer reviewed the December *Average Response Time Per Station Report*.
- C. Training Report – Fullmer reviewed December Training Hours.
- D. Equipment Status – All apparatus in service. The new engine build is on schedule.

IV. COMMITTEE REPORTS

- A. Budget & Finance – December County Reports were reviewed by Lee.
- B. Apparatus & Equipment – none
- C. 2x2 – none
- D. Personnel Recruitment & Retention – Captain Hiriscau has put in his notice. His last day will be February 3rd.

V. OLD BUSINESS: NONE

VI. NEW BUSINESS / CONSENT / ACTION ITEMS

- A. December 2023 Payables Review – payables equaled \$56,542.31. Of this amount, Mountain House CSD reimbursements equaled \$476.85.
- B. Mountain House CSD Billing Review – all invoices have been paid to date.
- C. Mid-Year Budget Review – provided by Hofstad.

- D. Select bi-monthly check signing dates for 2024. It was decided that checks will be signed on the first and third Tuesday of each month by Lee and Zanini. If they are not available on those dates, another board member or Chief Cornilsen may sign in their stead.
- E. Approve Electronic Payment of Vendors.
 - ▶ Motion by Lee to approve electronic payments by vendors, with notation on the monthly Payable Report indicating which payments have been made electronically. Seconded by George. Motion carried.
- F. Approve Payments Over A/P limits
 - ▶ Motion by Lee to approve AllStar Fire Equipment payment of \$73,604.03 and Western Fire Supply payment of \$14,931.18. Seconded by Murphy. Motion carried.

VII. FIRE CHIEF COMMENTS

- A. Personnel Updates
 - Capt. Jonathan Hiriscau will be leaving the District Feb. 3. Probationary Firefighter Jeremy Silva has received a conditional offer from another fire district.
 - Captain Thornberry is attending an 11-day training in Rio Hondo. Several members will be attending various trainings in the upcoming months.
- B. Department Activities
 - Fullmer gave an update on the status of the remodel of Station 11-1. The new app bay doors have been installed.
 - There will be a groundbreaking for the new Station 16-2 in Mountain House on Feb. 14th.

VIII. BOARD COMMENTS: NONE

IX. ADJOURNMENT

- A. The meeting was adjourned at 6:40 PM. The next regular board meeting was scheduled for February 20, 2024.