



French Camp McKinley Rural Fire Protection District
BOARD OF DIRECTORS

REGULAR BOARD MEETING MINUTES

Tuesday, November 21, 2023, at 6:00PM
310 E French Camp Road, French Camp, CA 95231



Directors Present: Chair Philip George, Vice Chair Larry Lee, Gloria Murphy, Daniel Rego
Directors Absent: Rosemire Zanini
Staff Present: Fire Chief Marty Cornilsen, Monica Hofstad

I. CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:55 PM

- A. Pledge of Allegiance
- B. Approval of Minutes from October Regular Board Meeting
 - ▶ Motion by Murphy to approve minutes. Seconded by Lee. Motion carried.
- C. Approval of November Agenda
 - ▶ Motion by Lee to approve agenda. Seconded by Murphy. Motion carried.

II. PUBLIC COMMENTS: NONE

III. CHIEF'S REPORT

- A. Fire Incidents – Cornilsen reviewed the October *Monthly Fire and EMS Major Incident Report*.
- B. Response Times – Cornilsen reviewed the September *Average Response Time Per Station Report*.
- C. Training Report – Cornilsen reported staff completed 2,000 hours training last month.
- D. Equipment Status – All apparatus in service. The new engine build is on schedule. Estimated delivery date is April.

IV. COMMITTEE REPORTS

- A. Budget & Finance – October County Reports were reviewed by Lee.
- B. Apparatus & Equipment – none
- C. 2x2 – none
- D. Personnel Recruitment & Retention – reviewed in Fire Chief Comments.

V. OLD BUSINESS: NONE

VI. NEW BUSINESS / CONSENT / ACTION ITEMS

- A. October 2023 Payables Review – payables equaled \$185,547.39. Of this amount, grant and Mountain House CSD reimbursements equaled \$65,762.43.
- B. Mountain House CSD Billing Review – all invoices have been paid to date.
- C. Board Approval for Payables Above Limits – None.

VII. FIRE CHIEF COMMENTS

A. Personnel Updates

- Losing Firefighter Park at the end of the month. Administration is looking to bring on additional personnel soon. Karen Fullmer has been hired as a part-time office assistant.

B. Department Activities

- There will be a family brunch for all staff and board members on Saturday, December 9th at Station 16-1, following the Mountain House Jingle Bell Run.

VIII. BOARD COMMENTS: NONE

IX. ADJOURNMENT

- A. The meeting was adjourned at 6:25 PM. The next regular board meeting was scheduled for December 19, 2023.