



**French Camp McKinley Rural Fire Protection District  
BOARD OF DIRECTORS**

**REGULAR BOARD MEETING MINUTES**

**Tuesday, October 18, 2022, at 6:00PM  
310 E French Camp Road, French Camp, CA 95231**



**Directors Present:** Chair Philip George Vice Chair Larry Lee, Daniel Rego, Rosemire Zanini  
**Directors Absent:** Gloria Murphy  
**Staff Present:** Fire Chief Marty Cornilsen (via Zoom), Admin. Assistant Monica Hofstad, Captain Jason Fullmer

**I. CALL TO ORDER / ROLL CALL**

Meeting was called to order at 6:00 PM by George.

- A. Pledge of Allegiance
- B. Approval of Minutes from September Regular Board Meeting.
  - ▶ Motion by Lee to approve meeting minutes. Seconded by Zanini. Motion carried.
- C. Approval of October Agenda with change of moving the Closed Session to begin when both attorneys from Neumiller and Beardslee are present.
  - ▶ Motion by Lee to approve Agenda with Closed Session change. Seconded by Rego. Motion carried.

**II. PUBLIC COMMENTS: NONE**

**III. CHIEF'S REPORT**

- A. Fire Incidents: Fullmer reviewed the Sept. *Monthly Fire and EMS Major Incident Report*.
- B. Response Times: Fullmer reviewed the Sept. *Average Response Time Per Station Report*.
- C. Training: Training hours from Sept. are on track.
- D. Equipment Status: Engine 11-3 is back in operation. OES 4606 is having warranty work done in Rancho Cordova. Estimated completion time is two weeks.

**IV. FINANCE REPORT**

- A. September Payables
  - \$68,411.87 paid from the General Fund
  - \$3,374.32 paid from the Capital Outlay Fund
- B. Mountain House CSD
  - All invoices this fiscal year have been paid

**V. COMMITTEE REPORTS**

- A. Budget & Finance
  - September County Reports - reviewed by Lee
- B. Apparatus & Equipment
  - Enging 11-3 is back in service and back on the Strike Team list
  - Brush 16-1 is in Mountain House while the OES is in the shop
  - The chassis order for the new Hi-Tech engine is on track, and may be delivered sooner than expected
- C. 2 x 2: None
- D. Personnel Recruitment & Retention
  - We are currently in week two of the three-week academy with four new members. With the addition of the new members, we have only one Firefighter spot open. Fullmer stated that fire districts everywhere are struggling to get new hires.

**VI. OLD BUSINESS**

**French Camp McKinley Rural Fire Protection District**

**October 18, 2022 MINUTES, Cont.**

A. Fire Chief's Annual Review

▶ Motion by Zanini to approve Chief's request of 5% increase in salary to total \$132,300 annual salary, plus 2 additional vacation hours per pay period. Seconded by Lee. Motion carried.

**VII. NEW BUSINESS / CONSENT / ACTION ITEMS**

A. Adopt Resolution # 22-23:04 Department of Forestry and Fire Protection Agreement # 7GF22038 for the Cal Fire 50-50 Grant.

▶ Motion by Lee to approve resolution. Seconded by Rego. Motion carried.

**At 6:26PM, the regular meeting was paused, and a closed session began.**

**CLOSED SESSION**

Report on the status of legal procedures for the estate of former Chief Fred Manding.

- a. Legal counsel from Nuemiller & Beardslee, Lisa Blanco Jimenez and Elizabeth Kim, reviewed the history of the District's claim with the estate of Manding, and provided options for going forward.
- b. The Board was asked to determine the direction the counsel should take, with counsel advising the pursuit of a lawsuit.

▶ Motion by Lee to pursue a lawsuit with Neumiller & Beardslee against the estate of Fred Manding. Seconded by Zanini. Motion carried.

**At 6:55 PM, the closed session concluded, and the regular meeting resumed.**

B. Approve payment for JRUG and Truex Insurance invoices, which exceed the purchase approval threshold of the District Purchasing Policy.

▶ Motion by Lee to approve payment for JRUG and Truex Insurance invoices. Seconded by Zanini. Motion carried.

**VIII. FIRE CHIEF COMMENTS / UPDATES**

A. Personnel Update

- Lieutenants and Engineers who have been acting up will be testing so that their pay will match their titles.

B. Department Activities

- Cornilsen, Acting-Lt. Yumul, and Acting-Eng. Gerdes are currently in Minnesota at the Rosenbauer plant doing the final inspection on the new Mountain House. Fullmer is acting as Chief during Cornilsen's absence.

**IX. BOARD COMMENTS - None**

**X. ADJOURNMENT**

A. The meeting was adjourned at 7:10 PM. The next regular board meeting was scheduled for November 15, 2022.