



**Minutes of the French Camp McKinley
Rural Fire Protection District
Board of Directors**



**Regular Board Meeting on July 20th, 2021, at 6:00 pm
310 E. French Camp Road, French Camp, CA 95231**

Directors Present: *Board Chair Mary Nicholson; Philip George, Larry Lee, Gloria Murphy, Rosemire Zanini*

Staff Present: *Interim Fire Chief Kyle Shipherd, Lt. William Fisk, Eng. Joshua Anderson, FF Austin Netherton, Clerk Monica Hofstad*

I. CALL TO ORDER/ROLL CALL

Meeting was called to order at 6:00 PM by Nicholson.

A. Pledge of Allegiance

B. Approval of Agenda:

- Nicholson requested adding a report on Special Districts to the Monthly Reports, section E.
- Approval of the Meeting Agenda for the July 20, 2021, Regular Board Meeting.
 - ▶ Motion by George to approve Meeting Agenda with requested addition made by Nicholson. Seconded by Lee. Motion carried.

C. Approval of Minutes

- Approval of the Meeting Minutes for June 15, 2021, Regular Board Meeting.
 - ▶ Motion by George to approve Meeting Minutes. Seconded by Zanini. Motioned carried.
- Approval of the Meeting Minutes for Special Board Meetings on June 24, 25, 28, and July 7 & 14, 2021.
 - ▶ Motion by Lee to approve Meeting Minutes as presented. Seconded by Zanini. Motion carried.

II. Public Comment: None

III. Monthly Reports

A. Fire Incidents Reports

- Shipherd reviewed the Monthly Fire and EMS Major Incident Report including notable incidents for June 2021.

B. Response Time Report

- Shipherd reviewed response times as noted on the Average Response Time Per Station Report for June 2021.

C. Training Report

- Shipherd reviewed the status of training as noted in the Training Codes Completed by Personnel Report

D. Equipment Status

- All equipment in service and running.
- Presentation of the new Lucas 3 Stryker chest compression system.
 - Two devices acquired by FRC Fire; one each housed at Station 11 and Station 16.
 - Lt. Fisk gave an overview of the device as well as a demonstration of its use.

IV. BUDGET AND FINANCE

A. Budget Committee Revenue/Expense Report

- Lee reviewed the June report

V. OLD BUSINESS: None

VI. NEW BUSINESS / CONSENT / ACTION ITEMS

A. Authorize June 2021 Expenditures

- Board Members reviewed the Accounts Payable packet.
 - ▶ Motion by Lee to approve packet as presented. Seconded by George. Motion carried.

B. Resolution 20-21:17 Portal to Portal pay for suppression personnel

- Shipherd explained that CalFire only pays for actual time worked at fire unless a resolution or MOU states portal to portal pay.
 - ▶ Motion by Murphy to approve Resolution as presented Seconded by Lee. Motion carried.

C. Review and discuss re-assignment of Board committees

- Nicholson discussed options to engage community to serve on committees, including fire prevention and education, business engagement, and cross-

board relations to build rapport.

- Murphy suggested a “Friends of Fire District” program to engage community members.

D. Review / adopt monthly spending authorization policy

- Shipherd presented Purchasing and Spending Limits Policy.
 - ▶ Motion by George to approve Policy as presented. Seconded by Zanini. Motion carried.

E. Board of Directors compensation for attendance at all meetings

- Discussed Board Members receiving \$100 stipend for any board meetings beyond the regular monthly meeting, when there is a quorum present. The stipend will only apply to Board Members present at the meeting, either physically or virtually.
 - ▶ Motion to approve stipend, effective today, July 20, 2021, made by George. Seconded by Murphy. Motion carried.

VII. FIRE CHIEF COMMENTS / UPDATES

A. Personnel Update

- New Firefighter hiring process.
 - Two firefighters are joining the district.
 - We are currently recruiting for another firefighter.

B. Workers Comp Update

- Still waiting on reports from Workers Comp.

VIII. CLOSED SESSION

- A.** Fire Chief recruitment and evaluation.

IX. BOARD COMMENTS: None

X. NEXT MEETING: August 17th, 2021 (tentative)

XI. ADJOURNMENT: Meeting adjourned at 8:31 PM