



**French Camp McKinley
Rural Fire Protection District
BOARD OF DIRECTORS**

REGULAR BOARD MEETING MINUTES

October 19, 2021, at 6:00 PM

310 E. French Camp Road, French Camp, CA 95231



Directors Present: Board Chair Mary Nicholson, Philip George, Larry Lee, Rosemire Zanini

Directors Absent: Gloria Murphy

Staff Present: Fire Chief Martin Cornilsen, Clerk Monica Hofstad

I. CALL TO ORDER/ROLL CALL

Meeting was called to order at 6:00 PM by Nicholson.

A. Pledge of Allegiance

B. Approval of Agenda:

▶ Motion by Lee to approve Meeting Agenda. Seconded by George. Motion carried.

C. Approval of Minutes

○ Approval of the Meeting Minutes for September 21, 2021, Regular Board Meeting.

▶ Motion by George to approve Meeting Minutes. Seconded by Zanini. Motioned carried.

II. Public Comment: Mary Nicholson spoke on upcoming events for November Caregiver Appreciation Month.

III. Monthly Reports

A. Fire Incidents Reports

○ Cornilsen reviewed the Monthly Fire and EMS Major Incident Report, including notable incidents for September.

B. Response Time Report

○ Cornilsen reviewed response times as noted on the Average Response Time Per Station Report for September.

C. Training Report

○ Cornilsen reviewed training hours as noted in the Total Training Hours per Personnel Report for the month of September.

D. Equipment Status

○ Cornilsen reviewed the status of equipment.

IV. BUDGET AND FINANCE

A. Budget Committee Revenue/Expense Report

○ Lee reviewed the September report.

V. OLD BUSINESS:

- A.** Committees: Nicholson spoke on strategies and planning for community engagement. Some topics discussed: National Night Out in conjunction with police, Fire Explorers program for high school students. Possible Grant-writing committee to acquire items such as PPE for reservists. Creating 2x2 committees to advance community engagement and financial aid.
- B.** Review/approve Kyle Shipherd's contract: Tabled for next month's meeting.
- C.** New Assistant Chief: Tabled for next month's meeting.

VI. NEW BUSINESS / CONSENT / ACTION ITEMS

- A.** 2021-2022 Quarterly Budget Review
 - ▶ Motion by George to approve amended budget as presented. Seconded by Lee. Motioned carried.
- B.** New Process for Payables
 - ▶ Motion by Lee to approve. Seconded by Zanini. Motioned carried.
- C.** Authorize September 2021 Expenditures
 - ▶ Motion by Lee to approve. Seconded by George. Motion carried.

At 7:20 PM, the Regular Meeting was paused, and a Closed Session began.

VII. FIRE CHIEF COMMENTS / UPDATES

- A.** Personnel Update
 - New Firefighter recruits projected start date of November 8, 2021.
- B.** Workers Comp Update
 - Firefighter status regarding Workers Comp reviewed.

At 7:39 PM, the Closed Session ended, and the Regular Meeting resumed.

VIII. BOARD COMMENTS: None

IX. NEXT MEETING: November 16, 2021 (tentative)

X. ADJOURNMENT: Meeting adjourned at 7:41 PM.