



French Camp McKinley Rural Fire Protection District
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
Tuesday, January 17, 2023, at 6:00PM
310 E French Camp Road, French Camp, CA 95231



Directors Present: Chair Philip George, Gloria Murphy, Daniel Rego, Rosemire Zanini
Directors Absent: Vice Chair Larry Lee
Staff Present: Fire Chief Marty Cornilsen, Admin. Assistant Monica Hofstad

I. CALL TO ORDER / ROLL CALL

Meeting was called to order at 6:00 PM by George.

- A. Pledge of Allegiance
- B. Approval of Minutes from December Regular Board Meeting.
 - ▶ Motion by Rego to approve meeting minutes. Seconded by Murphy. Motion carried.
- C. Approval of January Agenda.
 - ▶ Motion by Zanini to approve agenda with the following changes: Move VI.A. *Resolution to Adopt the 2022 California Fire Code* to after II. *Public Comments*; and add *Approve January Payables* to VI. *New Business*. Seconded by Murphy. Motion carried.

II. PUBLIC COMMENTS: NONE

III. RESOLUTION TO ADOPT THE 2022 CALIFORNIA FIRE CODE

- A. Los Banos Fire Chief Paul Tualla presented an overview of the 2022 California Fire Code. French Camp Fire District must adopt the tri-annual code in accordance with the state requirements for Fire Prevention departments.
- B. French Camp Fire's Code will mirror the County of San Joaquin's Code, which includes multiple amendments to the State Fire Code.
- C. The Code will be voted on at the next regular board meeting in February.

IV. CHIEF'S REPORT

- A. Fire Incidents: Cornilsen reviewed the December *Monthly Fire and EMS Major Incident Report*.
- B. Response Times: Cornilsen reviewed the December *Average Response Time Per Station Report*.
- C. Training: Training hours for the last quarter were approximately 3,400 hours
- D. Equipment Status: All apparatus are in service. A new command vehicle is on order through ARPA funding. It will be used as a Quick Reaction Vehicle.

V. COMMITTEE REPORTS

- A. Budget & Finance
 - December County Reports reviewed.
 - December Payables equaled \$62,470.93.
 - Mountain House CSD Payments – awaiting December payment.
 - Mid-Year Budget Review – Total Income is at 60% of Budget. Total Expenses are at 45% of Budget. George suggested reviewing in 3 months.
- B. Apparatus & Equipment: None
- C. 2 x 2: None
- D. Personnel Recruitment & Retention – recruiting 4-5 positions.

VI. OLD BUSINESS: NONE

French Camp McKinley Rural Fire Protection District

January 17, 2023 MINUTES, Cont.

VII. NEW BUSINESS / CONSENT / ACTION ITEMS:

- A. Approve January Payables. Board members reviewed and signed the January Payables warrant request.

VIII. FIRE CHIEF COMMENTS / UPDATES

- A. Personnel Update
- Chief Cornilsen updated during *V.C. Committee Reports, Personnel Recruitment & Retention*
- B. District Activities
- Cornilsen sent a letter to the county requesting a review of the annual County Facilities Fee.
 - Cornilsen sent a letter to the VA Clinic representative requesting a contract for services and fire protection.

IX. BOARD COMMENTS: NONE

X. ADJOURNMENT

- A. The meeting was adjourned at 7:21 PM. The next regular board meeting was scheduled for February 21, 2023.