



**French Camp McKinley
Rural Fire Protection District
BOARD OF DIRECTORS**

REGULAR BOARD MEETING MINUTES

**September 21st, 2021, at 6:00 PM
310 E. French Camp Road, French Camp, CA 95231**



Directors Present: Board Chair Mary Nicholson, Philip George, Larry Lee, Gloria Murphy

Directors Absent: Rosemire Zanini

Staff Present: Fire Chief Martin Cornilsen, Former Interim Fire Chief Kyle Shipherd, Clerk Monica Hofstad, Reserve Firefighter Mark Hathaway

I. CALL TO ORDER/ROLL CALL

Meeting was called to order at 6:00 PM by Nicholson.

A. Pledge of Allegiance

B. Approval of Agenda:

▶ Motion by Lee to approve Meeting Agenda. Seconded by Murphy. Motion carried.

C. Approval of Minutes

○ Approval of the Meeting Minutes for August 17, 2021, Regular Board Meeting.

▶ Motion by George to approve Meeting Minutes. Seconded by Lee. Motioned carried.

○ Approval of the Meeting Minutes for August 30, 2021, Special Board Meeting.

▶ Motion by Lee to approve Meeting Minutes. Seconded by George. Motioned carried.

II. Public Comment: Mary Nicholson spoke on Healings In Motion's upcoming Annual 5K & Stroke Talk taking place on 10/23. November is Caregiver Appreciation Month. Healings In Motion is planning a Firehouse Chili Cook-off, along with a caregiver luncheon. Nicholson is looking for feedback and planning help for these activities.

III. Monthly Reports

A. Fire Incidents Reports

○ Cornilsen reviewed the Monthly Fire and EMS Major Incident Report, including notable incidents for August.

B. Response Time Report

○ Cornilsen reviewed response times as noted on the Average Response Time Per Station Report for August.

C. Training Report

○ Cornilsen reviewed training hours as noted in the Total Training Hours per Personnel Report for the month of August.

D. Equipment Status

○ Cornilsen spoke about the recent acquisition of OES Apparatus, Type 6 (Brush vehicle). Personnel are currently receiving training on its uses and features.

○ Cornilsen informed the Board of the recent ladder damage to the 11-1 Engine.

IV. BUDGET AND FINANCE

- A.** Budget Committee Revenue/Expense Report
 - Lee reviewed the August report

V. OLD BUSINESS:

- A.** Committees: Nicholson would like to meet separately with the Outreach Committee (Nicholson and George) to discuss strategies for public relations.

VI. NEW BUSINESS / CONSENT / ACTION ITEMS

- A.** Authorize August 2021 Expenditures
 - ▶ Motion by Murphy to approve expenditures as presented. Seconded by Lee. Motion carried.
- B.** Review and approve Rooftop Lease Agreement with Ayera Technologies, Inc.
 - Cornilsen presented the lease agreement.
 - ▶ Motion by George to approve as presented. Seconded by Lee. Motion carried.
- C.** Resolution 21-22:1 for the adoption of the 2021-2022 Special Assessment Tax Override.
 - ▶ Motion by Murphy to adopt the resolution as presented. Seconded by George. Motion carried.
- D.** Discuss / take action on hiring an assistant chief.
 - Assistant Chief Miller retired 9/8/21. Cornilsen would like to hire a new assistant chief. The Board directed him to start the process, including providing a job description and proposed salary range.

At 7:45 PM, the Regular Meeting was paused, and a Closed Session began.

VII. FIRE CHIEF COMMENTS / UPDATES

- A.** Personnel Update
 - New Firefighter hiring process.
- B.** Workers Comp Update
 - Firefighter status regarding Workers Comp reviewed.

At 7:58 PM, the Closed Session ended, and the Regular Meeting resumed.

VIII. BOARD COMMENTS: None

IX. NEXT MEETING: October 19th, 2021 (tentative)

X. ADJOURNMENT: Meeting adjourned at 8:04 PM