



**French Camp McKinley Rural Fire Protection District**  
**BOARD OF DIRECTORS**  
**REGULAR BOARD MEETING MINUTES**  
Tuesday, May 31, 2022, at 6:00PM  
310 E French Camp Road, French Camp, CA 95231



**Directors Present:** Chair Philip George, Vice Chair Larry Lee, Rosemire Zanini  
**Directors Absent:** Gloria Murphy  
**Staff Present:** Fire Chief Martin Cornilsen, Clerk Monica Hofstad, Cap. Jason Fullmer, Lt. Jesus Valencia, Lt. William Fisk, Eng. Jade Wesley, FF Elliott Park

**I. CALL TO ORDER / ROLL CALL**

Meeting was called to order at 6:05 PM by George.

- A. Pledge of Allegiance
- B. Approval of Minutes from April Regular Board Meeting
  - ▶ Motion by Lee to approve meeting minutes. Seconded by Zanini. Motion carried.
- C. Approval of May Agenda
  - ▶ Motion by Lee to approve agenda with the following changes:
    1. Change the next meeting day from June 15 to June 14, 2022.
    2. Change Fire Investigator Peace Officer Resolution from 21-22:02 to 21-22:04.
  - ▶ Motion seconded by Zanini. Motion carried.

**II. PUBLIC COMMENTS: NONE**

**III. MONTHLY REPORTS**

- A. Fire Incidents Report
  - Cornilsen reviewed the April *Monthly Fire and EMS Major Incident Report*.
- B. Response Time Report
  - Cornilsen reviewed the April *Average Response Time Per Station Report*. Overall response times are good.
- C. Training Report
  - Cornilsen reviewed hours in the April *Total Training Hours per Personnel Report*. George wondered if it may be better to a switch to quarterly training reports. Cornilsen suggested a monthly oral update, with a quarterly printed report. The Board agreed with this suggestion.
- D. Equipment Status
  - All equipment functioning. Cornilsen stated that Engine 11-1 is getting a lot of use.

**IV. BUDGET AND FINANCE**

- A. Budget Committee Revenue/Expense Report
  - April report reviewed by Lee.
- B. Review May Expenditures and Mountain House Billing
  - Reviewed by the Board.

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**May 31, 2022 MINUTES, Cont.**

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**V. OLD BUSINESS**

- A. Engine Purchase Committee – Board Members Lee and George to discuss their findings on purchase options for a new Type 1 Engine
- Cap. Fullmer and Lt. Fenton have looked over the specs and offered changes. There should be a new quote by the end of the week.
- B. Resolution 21-22:04 Fire Investigator Peace Officer Status
- ▶ Motion by Lee to approve. Seconded by Zanini. Motion carried.

**VI. NEW BUSINESS / CONSENT / ACTION ITEMS**

- A. Adopt Board Candidate Policy as required by Elections Code §§ 10522, 10509, 13307
- Candidate Policy adopted by Board with the following policies:
    1. The word limit for a candidate statement is 200 words.
    2. Candidate statement sent to voters will be paid by the Candidate.
    3. In the event of a tie vote, the candidate will be selected by lot/random drawing.
- B. Resolution 21-22:03 Appropriations Limit for Fiscal Year 2022-2023, also known as Prop 4 “Gann Limits”
- ▶ Motion by Lee to approve. Seconded by Zanini. Motion carried.
- C. Chief Cornilsen compensation following completion of Chief Fire Officer Certification
- The Board acknowledged Cornilsen is owed increased compensation as stated in his contract. New pay rate is effective upon completion of his last class on March 31, 2022.
- D. Appointment Vote for candidate to the Board of Directors
- After several attempts, George and Murphy were unable to receive a callback or return email from Candidate Shayne Rivers, and determined she is no longer interested in the position.
  - George and Murphy interviewed Candidate Daniel Rego last week. They recommended moving forward with his appointment to the Board.
  - ▶ Motion by Lee to approve Daniel Rego to the Board of Directors effective July 2, 2022. Seconded by Zanini. Motion carried.

**VII. FIRE CHIEF COMMENTS / UPDATES**

- A. Personnel Update
- Drivers spots will be open soon.
  - Lieutenant position to open in the new fiscal year.
- B. Department Activities
- May’s promotion ceremony in May recognized the promotion of several employees. Bryon Herrera and Ray Gerdes promoted to Engineer. Jonathan Hiriscau promoted to Captain. Chase Winchester was recognized for completing the Fire Academy.

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**May 31, 2022 MINUTES, Cont.**

**VIII. BOARD COMMENTS**

- A. George mentioned that Murphy told him she wanted to speak about potential grants for French Camp Fire, but since she was not in attendance, she will likely speak on it at the next regular board meeting.

**At 7:18 PM, the regular meeting was paused, and a closed session began.**

**IX. CLOSED SESSION**

- A. Personnel Update – workers' compensation
- Open workers' compensation claim status is pending.

**At 7:28 PM, the closed session concluded, and the regular meeting resumed.**

**X. ADJOURNMENT**

- A. The meeting was adjourned at 7:29 PM. The next regular board meeting was scheduled for June 14th, 2022.