



French Camp McKinley Rural Fire Protection District
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
Tuesday, April 19, 2022, at 6:00PM
310 E French Camp Road, French Camp, CA 95231



Directors Present: Chair Philip George, Vice Chair Larry Lee, Rosemire Zanini, Gloria Murphy
Directors Absent: None
Staff Present: Fire Chief Martin Cornilsen, Clerk Monica Hofstad, Kyle Shipherd

I. CALL TO ORDER / ROLL CALL

Meeting was called to order at 6:00 PM by George.

- A. Pledge of Allegiance
- B. Approval of Minutes from March Regular Board Meeting
 - ▶ Motion by Lee to approve meeting minutes. Seconded by Zanini. Motion carried.
- C. Approval of April Agenda
 - ▶ Motion by Lee to approve agenda with the following changes:
 1. Change the meeting day of the week from Wednesday to Tuesday.
 - ▶ Motion seconded by Zanini. Motion carried.

II. PUBLIC COMMENTS: NONE

At 6:14 PM, the regular meeting was paused, and a closed session began.

III. CLOSED SESSION

- A. Board Business – elections and appointments
 - Appointment to open board position.
 - ▶ Motion by Lee for Gloria Murphy to fill the 4th board member position. Seconded by Zanini. Motion carried.
 - 5th board member position application status: no applications received to date.
- B. Personnel Update – workers' compensation and resignation
 - Open workers' compensation claim status is pending.
 - Two employees resigned since the last Board Meeting.

At 6:28 PM, the closed session concluded, and the regular meeting resumed.

IV. MONTHLY REPORTS

- A. Fire Incidents Report
 - Cornilsen reviewed the March *Monthly Fire and EMS Major Incident Report*.
 - The District has reinstated Recovery Hub. The District will retain 75% of charged fees. This will help offset costs associated with emergency response to non-district residents.
- B. Response Time Report
 - Cornilsen reviewed the March *Average Response Time Per Station Report*. Overall response times are good, with French Camp a little slower than Mountain House.
- C. Training Report
 - Cornilsen reviewed hours in the March *Total Training Hours per Personnel Report*. He commented our training hours are significant compared to other departments.

French Camp McKinley Rural Fire Protection District

April 19, 2022 MINUTES, Cont.

D. Equipment Status

- Cornilsen reported that a new 11-1 engine should be purchased soon before costs and interest rates get too high. E11-2 is old, and parts are getting harder to obtain.

V. BUDGET AND FINANCE

A. Budget Committee Revenue/Expense Report

- March report reviewed by Lee.

B. Review / Authorize March Payables

- Reviewed and Authorized by the Board

VI. OLD BUSINESS

A. Discuss and approve purchase of a new Type 1 Engine.

- Cornilsen provided the most current prices for both the Rosenbauer and Hi-Tech engines. Costs and interest rates have increased since the last board meeting. There is approximately a \$200K price difference between the two companies, with Hi-Tech being the less expensive.

- Apparatus leasing includes an option for payments to be deferred until delivery. The build-out is expected to take from 18 – 22 months, giving time for procurement of capital.

▶ Motion by Zanini to assign Lee and George to a committee to review purchase options with a \$700K cost cap. Seconded by Murphy. Motion carried.

B. Discussion of proposed Resolution: Fire Investigator Peace Officer Status

- Following last month's presentation by Lt. Fisk, Board Chair George requested additional information on various concerns he has with approving a District Fire Investigator. He stated that his questions were sufficiently answered by Lt. Fisk and Chief Cornilsen.
- Cornilsen stated that he will move forward with a policy to present to the Board. Murphy was not in attendance at the last meeting and will be provided with the presentation's information to review.

C. Assignment of Board Members to Board Committees

▶ Motion by Lee to establish committee members as follows:

- Finance: Larry Lee and Rosemire Zanini
- 2x2 Committee: Rosemire Zanini and Gloria Murphy
- Apparatus & Equipment: Larry Lee and Philip George
- Personnel / Recruitment & Retention: Philip George and Larry Lee

▶ Motion seconded by Zanini. Motion carried.

VII. NEW BUSINESS / CONSENT / ACTION ITEMS

A. District Boundaries letter to San Joaquin County Registrar of Voters Office in compliance with Elections Code § 10522

- Letter and District Boundaries map reviewed and signed by Chair George.

French Camp McKinley Rural Fire Protection District

April 19, 2022 MINUTES, Cont.

- B. CICCS Strike Team Leader / Task Force Recommendation Letter
 - Cornilsen completed training and would like permission from the Board to be on a Strike Team. This would benefit the District through overtime and vehicle remuneration.
- C. 3rd Quarter Budget review
 - Hofstad reviewed the 3rd Quarter budget as well as reviewed year-end projections.
 - The District is on track with payments from Mountain House CSD, with the exception of the Bauer start-up fees and the FY20-21 True-up. There is a projected true-up this year for administrative fees.
 - Revenue projections are on track to meet over 99% of estimate.
 - Expenditures are over-budget in several General Services & Supplies categories. Salaries are significantly under-budget. The difference allows supplementation into the over-budget accounts.

VIII. FIRE CHIEF COMMENTS / UPDATES

- A. Personnel Update
 - Chase Winchester has been hired to replace Probationary Firefighter Montes, who resigned in early April. Chase is currently in academy training and will join line staff next week.
 - In response to the recent resignation of Captain Gallo, the open position will be filled by promoting one of our Lieutenants.
 - There are three Engineer candidates whom we plan to promote in the next few weeks.
- B. Department Activities
 - A promotion ceremony in May will recognize the promotion changes within the department. Specific date is pending.
 - Over 200 weed abatement letters have gone out to residents.
 - Station 11-1 staff will be installing new and replacement blue road reflectors in the French Camp McKinley District to mark fire hydrant locations.

IX. BOARD COMMENTS

- A. Murphy suggested a fundraiser to benefit French Camp Fire. Locations discussed included a winery in Lodi, the River Mill, and French Camp Elementary. She will convene with Zanini (2x2 committee) and connect with the Firefighters Labor Group to discuss ideas.

X. ADJOURNMENT

- A. The meeting was adjourned at 8:12 PM. The next regular board meeting was scheduled for May 31st, 2022.