



**French Camp McKinley Rural Fire Protection District**  
**BOARD OF DIRECTORS**  
**REGULAR BOARD MEETING MINUTES**  
Tuesday, December 14, 2021, at 6:00PM  
310 E French Camp Road, French Camp, CA 95231



**Directors Present:** Board Chair Mary Nicholson, Philip George, Larry Lee, Gloria Murphy, Rosemire Zanini

**Directors Absent:** None

**Staff Present:** Fire Chief Martin Cornilsen, Clerk Monica Hofstad

**I. CALL TO ORDER / ROLL CALL**

Meeting was called to order at 6:00 PM by Nicholson

- A. Pledge of Allegiance
- B. Approval of Minutes from November Regular Board Meeting
  - ▶ Motion by George to approve meeting minutes. Seconded by Lee. Motion carried.
- C. Approval of December Agenda
  - ▶ Motion by George to approve agenda. Seconded by Lee. Motion carried.

**II. PUBLIC COMMENTS: NONE**

**III. MONTHLY REPORTS**

- A. Fire Incidents Report
  - Cornilsen reviewed the *Monthly Fire and EMS Major Incident Report*, referencing two recent incidents. The first was a head-on collision with response by Engine 11-1 and OES 4606 to an unprotected area. The response involved a successful extrication of the driver. The second incident was a structure fire in Mountain House. New hires currently in their training academy attended the response to this house fire.
- B. Response Time Report
  - Cornilsen reviewed response times as noted on the *Average Response Time Per Station Report* for November.
- C. Training Report
  - Cornilsen reviewed training hours as noted in the *Total Training Hours per Personnel Report* for the month of November. He noted the successful training burn last Saturday at Westport, commending Captain Fullmer and Firefighter Thornberry for conducting a successful academy with the new hires.
- D. Equipment Status
  - Cornilsen reported that all equipment is operational.

**IV. BUDGET AND FINANCE**

- A. Budget Committee Revenue/Expense Report
  - November report reviewed by Lee.

---

**French Camp McKinley Rural Fire Protection District**  
**REGULAR BOARD MEETING MINUTES, Continued**  
Tuesday, December 14, 2021, at 6:00PM  
310 E French Camp Road, French Camp, CA 95231

---

B. Update on 2020-21 Audit

- Cornilsen and Hofstad are working with Johnson & Associates to provide required items, including a depreciation schedule. There may be a resolution at next month's board meeting for this.

**V. OLD BUSINESS: NONE**

**VI. NEW BUSINESS / CONSENT / ACTION ITEMS (Board of Directors)**

A. Review expenditures for November.

- Board members reviewed the November Payables Request to the county.

**VII. FIRE CHIEF COMMENTS / UPDATES**

A. Personnel Update: seven new hires completed the Training Academy.

B. French Camp Fire is currently seeking a new board member to replace Mary Nicholson.

**At 6:42 PM, the regular meeting was paused, and a closed session began.**

**VIII. CLOSED SESSION**

A. Workers Comp. Update: firefighter status regarding workers comp was reviewed.

**At 6:48 PM, the closed session concluded, and the regular meeting resumed.**

**IX. BOARD COMMENTS**

A. Mary Nicholson submitted her letter of resignation as a member of the board.

**X. ADJOURNMENT**

Meeting was adjourned at 6:58 PM. The next regular meeting was scheduled for January 18<sup>th</sup>, 2022.