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# French Camp McKinley Rural Fire Protection District



## BOARD OF DIRECTORS

### REGULAR BOARD MEETING AGENDA

Tuesday, April 21, 2020 at 6:00PM  
310 E. French Camp Road, French Camp, Ca. 95231

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This agenda is posted in accordance with the Ralph M. Brown Act, California Government Code Section 54956.5, et seq. This Meeting May be Recorded. During this meeting, members of the Board of Directors may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum/Public Comments and Correspondence). Member of the board of directors may vote to go into Executive Session (s), which will not be open to the public, on any agenda items for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda.

#### I. TELECONFERENCE:

- A. Closed to Public Audience due to Covid-19, Social Distancing practices are enforced
- B. Call Fire Administration for instruction to log into meeting (209-932-8629)

#### II. CALL TO ORDER / ROLL CALL:

- A. Pledge of Allegiance
- B. Approval of Minutes
- C. Approval of Agenda: *Agenda items should be addressed in the published order unless a member of the Board of Directors or a member of the public request a specific item be taken out of order and members of the Board of Directors agrees to do so.*

#### III. PUBLIC COMMENT:

*Speakers will be limited to Five (5) minutes and this will constitute the public's rights to comment. Without intending to limit anyone's rights, speakers are encouraged to keep their remarks concise and polite. Speakers will arise and identify themselves for the record and give their name and address. Pursuant to the California Government Code, Items not on the agenda cannot be acted upon at this time but may be added to future meeting agendas. Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy, and respect during the meeting. PERSONAL ATTACKS WILL NOT BE PERMITTED!*

#### IV. FIRE CHIEF'S REPORTS:

- A. Monthly Activity
- B. Response Summary

#### V. OLD BUSINESS:

- A. Program Manager Incentive
- B. Neumiller and Beardslee
- C. Ethics Training for Board of Directors / BOD Workshop
- D. Complaint Form / Policy
- E. Automatic Aid Agreements
- F. Deferred Compensation
- G. Uniform Pay / B.O.D. District Apparel
- H. Policy Manual Revision
- I. Reserve Fighter Program: In progress

#### VI. NEW BUSINESS:

- A. James Miller Extension
- B. Pay Scale Revision

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- C. QuickBooks Accounting Program
- D. HVAC Replacement / Repair Project

#### VII. BUDGET AND FINANCE:

- A. Budget Committee Revenue/Expense Report
- B. Audit Process Review
- C. Quick Book Accounting Program.

#### VIII. CONSENT / ACTION ITEMS: (Board of Directors)

- A. Authorize expenditures for the month of March 2020
- B. Authorize the Purchase of Payable and Receivable Software Program (QuickBooks)
- C. Resolution Authorizing Medical Benefits Cost Share with qualifying French Camp McKinley Employees
- D. Resolution Authorizing Retirement Account management by Pension Management Consultants, Inc. "Third Party Administrator" for MassMutual Life Insurance
- E. Resolution Authorizing the Annual Uniform Stipend
- F. Resolution Authorizing Program Managers .03 Incentive

#### IX. CLOSE EXECUTIVE SESSION: (pursuant to Government Code Section 54957)

- A. Report on Closed Executive Session item 8a.; if applicable

#### X. NEXT MEETING: June 12, 2020 (Tentative)

#### XI. ADJOURNMENT:

*With no further business being brought before the members of the Board of Directors at this time; the meeting will be adjourned to: **May 19<sup>th</sup> 2020** Regular Board of Directors Meeting at 6:00 P.M. at the Administration Office of the French Camp McKinley Fire.*

*Submitted by,*

*Mario McArn, Fire Chief  
French Camp McKinley Fire District*

*Dated: April 15, 2020*

*The French Camp Fire Station's Administration Building is accessible to the handicapped. In compliance with the American Disability Act (ADA) Pursuant to 42 USC Sec.12132 & California Government Code 54953.2, Individuals who require specific accommodations to access, attend, or participate in the Board meeting due to disability, and large print or other reasonable accommodations; please contact the Fire Chief at least two business days prior to the scheduled meeting to ensure that the District is available to assist you. The Fire Chief is available for contact at 209-932-8629 and/or via email at [mmcarn@frcfire.com](mailto:mmcarn@frcfire.com)*