



French Camp McKinley Rural Fire Protection District
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
Tuesday, July 16, 2024, at 6:00PM
310 E French Camp Road, French Camp, CA 95231



Directors Present: Chair Philip George, Vice Chair Larry Lee, Gloria Murphy, Rosemire Zanini

Directors Absent: Daniel Rego

Staff Present: Fire Chief Marty Cornilsen, Monica Hofstad

I. CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:00 PM.

- A. Pledge of Allegiance.
- B. Approval of Minutes from June Regular Board Meeting.
 - ▶ Motion by Lee to approve minutes. Seconded by Murphy. Motion carried.
- C. Approval of July Agenda.
 - ▶ Motion by Murphy to change agenda item VII.C. to “Approve FRMS 2024/25 Budgeted Member Contribution of \$248,982.00, paid in four quarterly installments of \$62,246.00.” Seconded by Lee. Motion carried.

II. PUBLIC COMMENTS: NONE

III. AUDITOR’S REPORT FOR FYE JUNE 30, 2023

- A. Audit presented by Michelle Matos, CPA, of Johnson & Matos.
- B. Resolution 24-25-02 Adoption of the Audit for FY 2022-2023.
 - ▶ Motion by Lee to adopt the Resolution. Seconded by Zanini. Motion carried.

IV. CHIEF’S REPORT

- A. Fire Incidents – Cornilsen reviewed June *Fire and EMS Major Incident Reports*.
- B. Response Times – Cornilsen reviewed June *Avg Response Time Per Station Report*.
- C. Equipment Status – All apparatus in service except E11-3. It has returned from a strike team and is getting some maintenance.

V. COMMITTEE REPORTS

- A. Budget & Finance – June District Financial Reports were reviewed by Lee.
- B. Apparatus & Equipment – none
- C. 2x2 – none
- D. Personnel Recruitment & Retention – The District plans to hire six more firefighters in the next few months. Testing for promotions will be taking place soon as well.

VI. OLD BUSINESS: NONE

VII. NEW BUSINESS / CONSENT / ACTION ITEMS

- A. June 2024 Payables Review – Bill payments totaled \$122,067.10, with \$31,068.65 to be reimbursed with grant funds.
- B. Mountain House CSD Billing Review – all payments are current.
- C. Approve FRMS 2024/25 Budgeted Member Contribution of \$248,982.00, paid in four quarterly installments of \$62,246.00.
 - ▶ Motion by Zanini to approve. Seconded by Lee. Motion carried.
- D. Resolution 24-25-01 Budget Adoption for FY 2024-21025.
 - ▶ Motion by Lee to approve resolution. Seconded by Murphy. Motion carried.
- E. Resolution 24-25-03 Notice of Board Member Election.
 - ▶ Motion by Zanini to approve Resolution 24-25-03. Seconded by Murphy. Motion carried.

VIII. FIRE CHIEF COMMENTS

- A. Personnel Updates – covered in Chief's Report
- B. Department Activities
 - Reserve FF Russ Giannotti is working on a Pancake Breakfast in November during the rededication of Station 11-1.

IX. BOARD COMMENTS

- A. Murphy requested a 3, 5, and 7-year plan of priorities / goals for the District. This would be useful to the board when communicating with residents and public representatives.

X. ADJOURNMENT

The meeting was adjourned at 7:04 PM. The next regular board meeting was scheduled for August 20, 2024.