



French Camp McKinley Rural Fire Protection District
BOARD OF DIRECTORS
REGULAR BOARD MEETING MINUTES
Wednesday, March 23, 2022, at 6:00PM
310 E French Camp Road, French Camp, CA 95231



Directors Present: Larry Lee, Philip George, Rosemire Zanini
Directors Absent: Gloria Murphy
Staff Present: Fire Chief Martin Cornilsen, Clerk Monica Hofstad, Lt. William Fisk, Lt. Ryan Fenton, FF Jordan Palmer

I. CALL TO ORDER / ROLL CALL

Meeting was called to order at 6:00 PM by Lee.

- A. Pledge of Allegiance
- B. Approval of Minutes from January Regular Board Meeting
 - ▶ Motion by George to approve meeting minutes. Seconded by Zanini. Motion carried.
- C. Approval of March Agenda
 - ▶ Motion by George to approve agenda with the following changes:
 - 1. Move VI.A, "Resolution 21-22-02: Fire Investigator Peace Officer Status" to Public Comments, and
 - 2. Move VI.B "2021-22 Current Budget Review" to IV.C, and
 - 3. Move VIII. "Closed Session" to Agenda Item III.
 - ▶ Motion seconded by Zanini. Motion carried.

II. PUBLIC COMMENTS

- A. Resolution: Fire Investigator Peace Officer Status
 - Lt. William Fisk offered a presentation on the importance of Fire Investigation and the benefits of having a Fire Investigator on duty at French Camp Fire.
 - Director George commented that he had several questions and wished to ask Lt. Fisk for more detailed information outside of the meeting.

At 6:41 PM, the regular meeting was paused, and a closed session began.

III. CLOSED SESSION

- A. Workers' Comp. Update: firefighter status regarding workers' comp
- B. Board Appointments and Terms

At 6:57 PM, the closed session concluded, and the regular meeting resumed

IV. MONTHLY REPORTS

- A. Fire Incidents Report
 - Cornilsen reviewed February's *Monthly Fire and EMS Major Incident Report*.

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- Lt. Hiriscau is sending out weed abatement letters.
- B. Response Time Report
 - Cornilsen reviewed February's *Average Response Time Per Station Report*.
- C. Training Report
 - Cornilsen reviewed February's training hours as noted in the *Total Training Hours per Personnel Report*
- D. Equipment Status
 - Cornilsen reported that all equipment is operational. However, E11-2 is needing a lot of maintenance lately and costs are high. Brush 16-1 will also need to be replaced soon.

V. BUDGET AND FINANCE

- A. Budget Committee Revenue/Expense Report
 - February report reviewed by Lee.
- B. Review / Authorize January and February Payables
- C. 2021-22 Current Budget Review
 - Hofstad reviewed the year-to-date budget numbers. Revenue adjustments were made based on revised budget projections. There is a negative gap in expense projections as a result. Next month's meeting will have a budget review up through the 3rd Quarter and allow for more accurate projections through the remainder of the fiscal year.

VI. OLD BUSINESS

- A. Discuss and approve purchase of a new Type 1 Engine.
 - Cornilsen provided recent prices for both the Rosenbauer and Hi-Tech engines. The prices continue to increase, but when we lock in the price, we will have the build-out time to save. A proposal with pricing and leasing options will be sent to Apparatus and Equipment Committee members.

VII. NEW BUSINESS / CONSENT / ACTION ITEMS (BOARD OF DIRECTORS)

- A. Review board member appointment dates. All board members must file for re-election this November.
 - Lee and George regular terms expire in December and re-election will be for another 4-year term.
 - Zanini and Murphy terms expire in 2024 but must run for re-election to continue past this December per Government Code Section 1780(3).
- B. Elect new Chair of the Board
 - ▶ Motion by Lee nominating George to Chair of the Board. Seconded by Zanini; George accepted.
 - ▶ Motion by Zanini nominating Lee to Vice Chair. Seconded by George; Lee accepted.

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C. New board committees

► Motion by Zanini to create the following board committees: Finance, 2x2 Community, Apparatus & Equipment, and Personnel Recruit and Retention. Seconded by Lee. Motion carried.

Board members expressed interest in the following committees:

- Finance: Lee, Zanini
- 2x2 Community: Zanini
- Apparatus & Equipment: Lee, George
- Personnel / Recruit & Retention: George

► Motion by George nominating Lee to Finance and Apparatus/Equipment Committees. Seconded by Zanini. Motion carried. The remaining committee positions will be assigned at a later date.

D. Approve Resolution on Depreciation of Assets

► Motion by George approving Resolution #21-22:02 Depreciation of Assets for Fiscal Year 2021-22. Seconded by Zanini. Motion carried.

VIII. FIRE CHIEF COMMENTS / UPDATES

A. Personnel Update

- Probationary Firefighters are successfully continuing in their learning and training. A new Probationary Firefighter will be joining FRC Fire in April to replace a firefighter who resigned.

B. Department Activities

- Chief Cornilsen has been meeting with representatives for the employee Firefighter Association. They are working on a new Firefighter Memorandum of Understanding (MOU). The association will bring it to the board for approval when it is ready.
- Personnel are preparing for upcoming Wildland Season. They will be bringing back the Pack Test, 3 miles in 45 minutes, as part of preparation.

IX. BOARD COMMENTS - none

X. ADJOURNMENT

Meeting was adjourned at 8:00 PM. The next regular meeting was scheduled for April 19th, 2022.