



French Camp McKinley Rural Fire Protection District  
BOARD OF DIRECTORS

**REGULAR BOARD MEETING MINUTES**

Tuesday, May 21, 2024, at 6:00PM  
310 E French Camp Road, French Camp, CA 95231



**Directors Present:** Vice Chair Larry Lee, Daniel Rego, Rosemire Zanini

**Directors Absent:** Chair Philip George, Gloria Murphy

**Staff Present:** Fire Chief Marty Cornilsen, Monica Hofstad

**I. CALL TO ORDER / ROLL CALL**

The meeting was called to order at 5:55 PM.

- A. Pledge of Allegiance
- B. Approval of Minutes from April Regular Board Meeting
  - ▶ Motion by Zanini to approve minutes. Seconded by Rego. Motion carried.
- C. Approval of May Agenda
  - ▶ Motion by Zanini to approve agenda. Seconded by Rego. Motion carried.

**II. PUBLIC COMMENTS: NONE**

**III. CLOSED SESSION**

- A. Closed session opened at 6:00 pm
- B. Discussion of Public Employee Discipline/Dismissal/Release pursuant to California Government Code § 54954.5(e).
- C. Closed session ended at 6:43 pm

**IV. CHIEF'S REPORT**

- A. Fire Incidents – Cornilsen reviewed Apr *Fire and EMS Major Incident Reports*.
- B. Response Times – Cornilsen reviewed Apr *Avg Response Time Per Station Report*.
- C. Training – Cornilsen reviewed quarterly training report.
- D. Equipment Status – Cornilsen stated all apparatus in service. New Engine 11-1 will be going to Hi-Tech next week to make a few adjustments. All work should be completed in one day.

**V. COMMITTEE REPORTS**

- A. Budget & Finance – April District Financial Reports were reviewed by Lee.
- B. Apparatus & Equipment – reviewed during the Chief's Report.
- C. 2x2 – none
- D. Personnel Recruitment & Retention – Cornilsen reported on current personnel. Capt. Anderson will be leaving the District to work for Manteca Fire. Lateral Captain and Lateral Engineer positions are currently open and advertised.

**VI. OLD BUSINESS: NONE**

**VII. NEW BUSINESS / CONSENT / ACTION ITEMS**

- A. April 2024 Payables Review
- B. Mountain House CSD Billing Review
- C. Approve payments over A/P limits – Hi-Tech, Air Exchange.
  - ▶ Motion by Zanini to approve payment to Hi-Tech in the amount of \$12,788.36 and Air Exchange in the amount of \$36,430.86. Seconded by Rego. Motion carried.
- D. Approve Resolution 23-24-08 to establish FY 2024-2025 Appropriation Limit.
  - ▶ Motion by Rego to approve Resolution 23-24-08 to establish the FY 2024-2025 Appropriation Limit. Seconded by Zanini. Motion carried.
- E. Water Softener System for Station 11-1. Review proposals and vote.
  - The current water softener system is ten years old and not functioning properly. The new system will be funded by ARPA.
  - ▶ Motion by Rego to approve the proposal by AAA Water Systems for the quoted amount of \$9,100.00. Seconded by Zanini. Motion carried.

**VIII. FIRE CHIEF COMMENTS**

- A. Personnel Updates
  - Cornilsen reviewed member requests for the new MOU contract.
- B. Department Activities
  - None

**IX. BOARD COMMENTS: NONE**

**X. ADJOURNMENT**

The meeting was adjourned at 7:31 PM. The next regular board meeting was scheduled for June 18, 2024.