



**Minutes of the French Camp McKinley
Rural Fire Protection District
Board of Directors**



**Regular Board Meeting on March 16, 2021 at 6:00 pm
310 E. French Camp Road, French Camp, Ca. 95231**

The Regular Meeting of the Board of Directors for the French Camp McKinley Fire District was called to order by, Board Chairperson Nicholson on March 16, 2021, at 6:00P.M. at the French Camp McKinley Fire District Administration

Building; 310 E. French Camp Road, French Camp, CA 95231.

RollCall/Directors

Present: Mary Nicholson, Larry Lee, Gorman Houbein and Phillip George.

Directors Absent:

I. TELECONFERENCE:

- A.** Open to Public Audience with limited seating due to Covid-19, Social Distancing practices are enforced
- B.** Call Fire Administration for instruction to log into meeting (209-932-8629)

II. CALL TO ORDER/ROLL CALL:

March 16, 2021, Regular Board of Directors Meeting was called to order at 6:00 P.M. by Board Chairperson Mary Nicholson.

A. Pledge of Allegiance

- A moment of silence with all that is currently happening with Covid-19 and how it's affecting our families and community.

B. Approval of Minutes

- Approval of the Meeting Minutes for the Regular Board Meeting presented to the members of the Board of Directors of the French Camp McKinley Fire District at 7:37P.M. as presented.

Motioned by Director Lee to Approve Meeting Minutes as presented, Seconded by Director Houbein, Motion carried.

C. Approval of Agenda: *Agenda items should be addressed in the published order unless a member of the Board of Directors or a member of the public request a specific item be taken out of order and members of the Board of Directors agrees to do so.*

- Approval of the Meeting Agenda for the March 16, 2021 Regular Board Meeting presented to the members of the Board of Directors of the French Camp McKinley Fire District at 6:02 P.M. with the following modification: Closed Executive moved up due to the interview for an interim Fire Chief.

Motioned by Director Lee to Approve Meeting Agenda with the above modifications, Seconded by Director George, Motion carried.

III. At 6:04P.M.; CLOSE EXECUTIVE SESSION: (pursuant to Government Code Section 54957)

- A. Interview Kyle Shipherd, Candidate for Interim Chief

IV. At 7:35P.M.; OPEN EXECUTIVE SESSION: (pursuant to Government Code Section 54957)

- A. Report on Closed Executive Session item 8a.; if applicable

V. PUBLIC COMMENT:

- A. None

VI. FIRE CHIEFS REPORTS:

A. Monthly Activity

- o Administration, Operations, Fire Prevention, EMS, Trainings, and Information/Technology updates:
 - Defer to April 20, 2021 Meeting

VII. OLD BUSINESS:

A. Updates:

- o Recruiting / New Hires
 - New hires a list of (7) recruits contacted who are on the eligibility list.
 - Possibly losing (2) more employees. This year we have lost (8).
- o Temporary Staff coverage:
 - Temporary staffing Captains (2) covering two departments.
- o Back pay
 - 5% back pay from July
- o Automatic Aid
 - Stalled due to Covid.
 1. Stockton has been too busy with hiring.
 2. Stopping service to unprotected areas
 3. Montezuma is the only Automatic Aid
 4. Mutual aid for structured fires
- o Contract Negotiation/ Salary Schedule
 - All negotiated just need to ink it.
- o Flier for New Board Member
 - Must have an open and end date before next Board Meeting
 1. Close by April 16th so that they could possibly attend the next Board meeting.
 - Solicit interested parties
 - Submit letters of interest

VIII. NEW BUSINESS:

IX. BUDGET AND FINANCE:

A. Budget Committee Revenue/Expense Report

- o Chief Miller to bill Mountain House for back pay.

- Moving forward at the end of each contract year go over expenses tying them up with Mountain House.
 - Adding an Administrative Fee

X. CONSENT/ ACTION ITEMS: (Board of Directors)

A. Authorize February 2021 Expenditures (Members of the Board of Directors)

- At 7:53 P.M., member of the Board of Directors approved the authorization of the expenditures for the month of February 2021.
 - Director Lee motioned to approve the expenditures of February 2021 as submitted through observation, Seconded by Director George, with none opposed, Motion carried.
 - Ayes: Director Lee, Director Houbein, Director Nicholson, and Director George.
 - Noes: None
 - Abstained: None

B. Appoint Board Members (Members of the Board of Directors)

- At 7:55 P.M., member of the Board of Directors to Appoint Board Members.
 - Deferred to April 20, 2021 Meeting

C. Appoint Chairperson (Members of the Board of Directors)

- At 7:56 P.M., member of the Board of Directors authorized appointing a new Chairperson December 2021
 - Board Chairperson Nicholson motioned to appoint a New Chairperson December 2021.

D. Chief's performance and Communication (Members of the Board of Directors)

- At 7:59 P.M., member of the Board of Directors authorized there will be no criticism when communicating with the Fire Chie. When discussing the Chiefs performance and communication the whole board must be present.
 - Director Houbein motioned there will be no criticism when communicating with the Fire Chief. When discussing the Chiefs performance and communication the whole board must be present as submitted through observation, Seconded by Director Lee, with none opposed, Motion carried.
 - Ayes: Director Lee, Director Houbein, Director Nicholson, and Director George.
 - Noes: None
 - Abstained: None

XI. At 8:05P.M.; CLOSE EXECUTIVE SESSION: (pursuant to Government Code Section 54957)

A. Personnel Issues

XII. At 8:27P.M.; OPEN EXECUTIVE SESSION: (pursuant to Government Code Section 54957)

A. Report on Closed Executive Session item 8a.; if applicable

- Will have Attorney to look over clarification of Interim Fire Chief Contract.

- June 1, 2021 Chief Miller will be resigning. Willing to accept a Part-time position 3-4 days.

XIII. At 8:42 P.M. ADJOURNMENT OF MEETING:

*With no further business being brought before the members of the Board of Directors at this time; the meeting will be adjourned to: **April 20, 2021** Regular Board of Directors Meeting at 6:00 P.M. at the Administration Office of the French Camp McKinley Fire.*

Submitted by,

Reviewed:

Approved

Jonisha Woodward

Jim Miller, Fire Chief

Mary Nicholson, BOD Chair

April 09, 2021